

PrimeOrion Philippines, Inc.

December 19, 2018

Securities and Exchange Commission

PICC Complex, Roxas Boulevard, Pasay City

Attention: Hon. Vicente Graciano P. Felizmenio, Jr.
Director, Markets & Securities Regulation Department

Philippine Stock Exchange, Inc.

6/F PSE Tower
5th Avenue corner 28th Street
Bonifacio Global City, Taguig City

Attention: Ms. Janet A. Encarnacion
Head, Disclosure Department

Gentlemen:


Please be informed that, at its regular meeting held today, our Board of Directors approved the following:

1. The setting of the 2019 Annual Stockholders' Meeting for April 12, 2019 at 9:00 o'clock in the morning at Dasmariñas Magallanes San Lorenzo and Bel-Air Function Rooms, Makati Sports Club, L.P. Leviste St. corner Gallardo St., Makati City. The record date for the determination of stockholders entitled to notice and to vote at the meeting is February 26, 2019 and the deadline for the nomination of directors is February 15, 2019, and for the submission of proxies is April 2, 2019.
2. The amendment of Article II, Section 5 of our By-Laws on the submission of proxies for the annual and special stockholders' meetings. Our Board approved the amendment pursuant to its power, delegated by our stockholders on January 13, 2017, to amend our By-Laws.
3. The creation of our Executive Committee Charter.
4. The election of Ms. Francis M. Montojo as our Treasurer effective January 1, 2019 replacing Ms. Ruby P. Chiong who has resigned from the same post effective end of business of December 31, 2018. Our Corporate Governance and Nomination Committee has earlier endorsed the election.

The Board of Directors also ratified the resolution passed and approved by the Executive Committee on the election and appointment of Ms. Montojo as our Chief Finance Officer, Compliance Officer, and member of the Inspectors of Proxies and Ballots Committee.

Thank you.

Very truly yours,


MARTHE LOIS V. CORDIA
Assistant Corporate Secretary